

MACOMB TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING HELD ON
WEDNESDAY, OCTOBER 8, 2003
AT 7:00 P.M.

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD
MACOMB, MICHIGAN 48042

PRESENT: JOHN D. BRENNAN, SUPERVISOR
MICHAEL D. KOEHS, CLERK
MARIE MALBURG, TREASURER
TRUSTEES: DINO F. BUCCI, JR.
JANET DUNN
KENNETH MEERSCHAERT, JR.
CHARLES OLIVER

ABSENT: NONE.

Also in attendance: Larry Dloski, Township Attorney
Jerome R. Schmeiser, Community Planning Consultant
James Van Tiflin, Project Manager for Spalding DeDecker &
Associates. (Additional attendance record on file with Clerk)

Call Meeting to Order

Supervisor BRENNAN called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

1. Roll Call

Clerk KOEHS called the roll call. All members present.

2. Approval of Agenda Items (*Addendums and corrections may be added*)

MOTION by DUNN seconded by BUCCI to approve the agenda as amended.

MOTION carried.

3. Approval of Bills

MOTION by OLIVER seconded by MALBURG to approve the Bills as submitted.

MOTION carried.

4. Approval of the September 24, 2003 Meeting Minutes.

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MOTION by DUNN seconded by OLIVER to approve the September 24, 2003 Meeting Minutes as amended.

MOTION carried.

5. Public Comments (Non Agenda items only - 3 minute time limit)

Public Portion: Kevin Karwowicz, Debbie Darakdjian, and Lynn Michilli, Township residents that reside within the Country Club Village of the North Subdivision, addressed their concerns regarding traffic issues. The residents further discussed the importance for additional traffic stop signs to prevent the issues that continue to occur on Country Club and St. Andrews Drive.

NEW BUSINESS:

6. Request to Adopt Resolution No. 1 to schedule the Public Hearing Date for Rockwood Subdivision No. 2; Sedimentation Basin; Carnago & Associates, Petitioner. Section 28. Public Hearing Date 10-22-03.

Supervisor Brennan reviewed the request.

Public Portion: None.

MOTION by OLIVER seconded by BUCCI to adopt Resolution No.1 and schedule October 22, 2003 for the Public Hearing Date for Rockwood Subdivision No. 2; Sedimentation Basin; Carnago & Associates, Petitioner. Section 28.

FOR THIS MOTION: OLIVER, BUCCI, MALBURG, DUNN, KOEHS, BRENNAN.

OPPOSED: NONE.

ABSENT: NONE.

MOTION carried.

7. Request to authorize legal counsel to defend the case of "John Vesper vs. Macomb Township".

MOTION by KOEHS seconded by DUNN to authorize legal counsel to defend the case of "John Vesper vs. Macomb Township".

MOTION carried.

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8. Request for Model Permits; Hidden Meadows Subdivision. Casa DeMar Investment, LLC, Petitioner. Section 26.

MOTION by DUNN seconded by BUCCI to approve the model permits request for lots 45 & 46 within the Hidden Meadows Subdivision. Section 26.

MOTION carried.

BUILDING DEPARTMENT:

9. Request to sell (3) 1997 GM ½ ton pickup vehicles at blue book value.

Bob Beckett, Building Department Official reviewed the request.

MOTION by OLIVER seconded by MEERSCHAERT to approve the request to bid out the three (3) 1997 GM ½ ton pickup vehicles as is for two weeks.

MOTION carried.

WATER & SEWER DEPARTMENT:

10. Easement Encroachment Agreement, Matthew P. & Christine Smith, 17583 Thornwood Lane, Macomb, MI 48044, Lot 60, Walnut Creek Subdivision.

David Koss, Water and Sewer Department Superintendent, reviewed the easement encroachment agreement and recommended approval.

MOTION by OLIVER seconded by MALBURG to approve the easement encroachment agreement, Matthew P. & Christine Smith, 17583 Thornwood Lane, Macomb, MI 48044, Lot 60, Walnut Creek Subdivision. Permanent Parcel No. 08-20-378-003.

MOTION carried.

11. Review of the Township Insignia for vehicles.

Trustee DUNN held further discussion with the Board reviewing the insignia for Township vehicles.

This item was discussed for informational purposes only. No action taken.

12. Approval of Bids for Painting of Township Facilities.

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David Koss, Water & Sewer Department Superintendent, reviewed the request and recommended the bid for Bright Side Painting Inc. for approval.

MOTION by OLIVER seconded by BUCCI to award the bid to Bright Side Painting Inc., total cost of Seven Thousand Forty Dollars and 00/100 (\$7,040.00).

MOTION carried.

13. Approval of Purchase Requisitions:

- A. AIS Construction Equipment Corp
- B. Siemens Energy & Automation
- C. Road Commission of Macomb County

Addition: D. NBC Truck Equipment

David Koss, Water and Sewer Department Superintendent, reviewed the purchase requisitions.

MOTION by KOEHS seconded by MALBURG to approve the purchase requisition to AIS Construction Equipment Corp., for the total amount of Two Thousand Four Hundred Thirty dollars and 70/100 (\$2,430.70).

MOTION carried.

MOTION by OLIVER seconded by KOEHS to approve the purchase requisition to Siemens Energy & Automation, for the total amount of One Thousand Two Hundred Fifty dollars and 00/100 (\$1,250.00).

MOTION carried.

MOTION by DUNN seconded by MALBURG to approve the purchase requisition to the Road Commission of Macomb County, for the total amount of Twenty Five dollars and 48/100 (\$25.48) per ton for road salt.

MOTION carried.

MOTION by DUNN seconded by MALBURG to approve the purchase requisition to NBC Truck Equipment, for the total amount of Two Thousand Two Hundred Sixty Two dollars and 00/100 (\$2,262.00).

MOTION carried.

Addition

14A. Temporary Cement Batch Plant Operation Request, John Carlo, Incorporated;
Golden Gate Estates and Gateway Farms.

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David Koss, Water and Sewer Department Superintendent, reviewed the Temporary Batch Plant request and recommended approval.

MOTION by DUNN seconded by MALBURG to approve the Temporary Cement Batch Plant, John Carlo Incorporated to be located at the Golden Gate Estates and Gateway Farms Subdivision on the east side of Card Road, north of 22 Mile Road for a period of sixty days beginning October 8, 2003.

MOTION carried.

Addition

14B. Temporary Cement Batch Plant Operation Request, Tony Angelo Cement Construction Company; Middlecreek Estates.

David Koss, Water and Sewer Department Superintendent, reviewed the Temporary Batch Plant request and recommended approval.

MOTION by DUNN seconded by MEERSCHAERT to approve the Temporary Cement Batch Plant, Tony Angelo Cement Construction Company to be located at the Middlecreek Estates Subdivision located on the north side of 22 Mile Road east of Romeo Plank Road, for a period of sixty days beginning October 8, 2003.

MOTION carried.

BOARD COMMENTS:

15. Supervisor Comments:

15A. Request to accept and sign the letter from Plante & Moran audit.

Supervisor BRENNAN reviewed the request from Plante & Moran.

MOTION by KOEHS seconded by BUCCI to approve and direct the Township Supervisor to accept and sign the audit documentation dated September 30, 2003 approving the amount of Forty Four Thousand Seven Hundred dollars and 00/100 (\$44,700.00) fee for the work completed by Plante & Moran PLLC.

MOTION carried.

Addition:

15B. Purchase request for the Township Assessing Department to purchase aerial photos and line drawings for the Assessing Department.

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Supervisor BRENNAN reviewed the request from the Township Assessing Department.

MOTION by DUNN seconded by MEERSCHAERT to approve the request for Township Assessing Department to purchase the composite combination set including line drawings and aerial photo maps for the Township Assessing Department for the amount of One Thousand Four Hundred Twenty Eight dollars and 00/00 (\$1,428.00).

MOTION carried.

Addition:

15C. Township Assessing Department request to apply for a state grant for personal property audit.

Supervisor BRENNAN reviewed the request for the Township Assessing Department.

MOTION by DUNN seconded by OLIVER to approve the request for the Township Assessing Department to apply for a state grant for personal property audit.

MOTION carried.

Addition:

15D. Request to hire a Level Four (4) Assessor Deputy.

Supervisor BRENNAN discussed the Level Four (4) Assessor Deputy position and recommended to offer the position to Marcia Magyar.

Public Portion: Roger Krzeminski, a Township resident, reviewed with Supervisor BRENNAN the approximate starting salary rate of Eighty Thousand dollars and 00/100 (\$80,000.00) for the Level Four Assessor Deputy Position.

MOTION by KOEHS seconded by DUNN to approve and authorize the Township Supervisor to offer Marcia Magyar the Level four (4) Assessor Deputy position and direct the Human Resource Director to proceed with the required examinations. This approval is based upon successful examination results.

MOTION carried.

Addition:

15E. Request to hire a Information Technology Department head.

Supervisor BRENNAN reviewed the request and recommended to offer Mr. Jim Koss the Informational Department head position.

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Public Portion: Vicki Selva, a Township resident, reviewed her recommendations for additional training for the Information Technology position. Roger Krzeminski, a Township resident, reviewed with Supervisor BRENNAN the approximate starting salary rate of Seventy Four Thousand One Hundred dollars and 00/100 (\$74,100.00) for the Information Technology position.

MOTION by DUNN seconded by BUCCI to follow the recommendation and offer Mr. Jim Koss the Informational Technician Department Head position.

MOTION carried.

16. Clerk Comments:

Addition:

16A. Request for Wall Sign Bond Return; Sammy K's Family Dining; Parcel No. 08-29-353-025.

Clerk KOEHS reviewed the request and recommended approval.

MOTION by MEERSCHAERT seconded by MALBURG to approve and return the wall sign bond for Sammy K's Family Dining. Parcel No. 08-29-353-025.

MOTION carried.

17. Treasurer Comments: None.

Addition:

17A. Request to set the Summer Tax collection rate.

Treasurer MALBURG reviewed the request and suggested that the Board pass compensation to the Treasury for the summer taxes of three dollar per parcel as normally done.

MOTION by MEERSCHAERT seconded by KOEHS to approve the collection of the summer taxes at Three dollars and 00/100 (\$3.00) per parcel.

MOTION carried.

Addition:

17B. Request to purchase tax bill forms.

Treasurer MALBURG reviewed the request for the purchase of the new tax bill forms.

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**MOTION by DUNN seconded by BUCCI to approve the request for the Township
Treasure's Department to purchase the new tax bill forms.**

MOTION carried.

18. Trustees Comments:

The Board held further discussion. No action taken.

EXECUTIVE SESSION:

**MOTION by KOEHS seconded by BUCCI to adjourn the Board members into the
Executive Session at 7:53 P.M.**

MOTION carried.

The Board reconvened at 8:08 p.m.

Addition:

19. Michaels vs. Macomb Township.

**MOTION by KOEHS seconded by DUNN to authorize Legal Counsel to sign the
Michaels vs. Macomb Township legal settlement agreement, concerning the
Macomb Township Zoning Ordinance Section 10.0239.**

MOTION carried.

Addition:

20. Grabow vs. Macomb Township.

**MOTION by KOEHS seconded by MALBURG to quash the Grabow vs. Macomb
Township district court action and file the action with the circuit court to enforce
the Township Ordinances.**

MOTION carried.

ADJOURNMENT

**MOTION by MEERSCHAERT seconded by BUCCI to adjourn this meeting at 8:11
p.m.**

MOTION carried.

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Respectfully,

John D. Brennan, Supervisor

Michael D. Koehs, Clerk
Gabrielle M. Baker, Recording Secretary
MDK/gmb